

# **SENIOR COURTS OF BELIZE**

**APPLICATION FOR APPOINTMENT TO THE OFFICE OF  
EXECUTIVE LEGAL ASSISTANT TO THE CHIEF JUSTICE**

Note:

1. The particulars of this Form should be typewritten or handwritten clearly in black or blue ink.
2. If there is insufficient space on the Form, please continue on a separate sheet.
3. Complete all parts of this Form, even if some parts or details have been previously supplied. This will help to ensure that your application is complete.
4. All referee forms in support of an application should be submitted directly by the referee on or before the closing date for applications.
5. Please read the Guide for Applicants and the terms of reference before completing this Form.

## SECTION A – PERSONAL INFORMATION

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Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Sex:  Male  Female

Other Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

*[Note: a certified copy of the biodata page of the Applicant's Passport along with a certified copy of his Birth Certificate must be submitted along with this Application Form.]*

Nationality: \_\_\_\_\_

Decorations/Honours: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone Number: \_\_\_\_\_

Business Fax Number: \_\_\_\_\_

Business e-mail address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Personal Telephone Number: (h) \_\_\_\_\_ (m) \_\_\_\_\_

Personal Fax Number: \_\_\_\_\_

Personal e-mail address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*[if same as business or  
personal address, please indicate]*

Please indicate the  Business  Personal  Mailing  
address to be used for  
correspondence relating  
to this application:

Please indicate the e-mail  Business  Personal  
address to be used for  
correspondence relating  
to this application:

Please indicate your present status:

Magistrate \_\_\_\_\_

Registrar \_\_\_\_\_

Solicitor General \_\_\_\_\_

Chief Parliamentary Counsel \_\_\_\_\_

Law Revision Commissioner \_\_\_\_\_

Parliamentary Counsel \_\_\_\_\_

Legal Draftsman \_\_\_\_\_

Senior Crown Counsel \_\_\_\_\_

Crown Counsel \_\_\_\_\_

Senior Counsel \_\_\_\_\_

Attorney-at-Law \_\_\_\_\_

**SECTION B – EDUCATIONAL AND PROFESSIONAL HISTORY**

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**[1] Further and/or Higher Education**

[Certified copies of certificates or transcripts of all stated education qualifications must be submitted along with the Application Form]

Universities Attended	University Address	Dates Attended		Degrees/Diplomas/Certificates awarded ( <i>Please state class of award, if any</i> )
		From	To	


**[2] Professional/Legal Training**

[Certified copies of certificates or transcripts of all stated education qualifications must be submitted along with the Application Form]

Institution[s] Attended	Address of Institution[s]	Dates Attended		Degrees/Diplomas/Certificates awarded ( <i>Please state class of award, if any</i> )
		From	To	

**[3] Admission to the Bar**

Dates of Call	Places of call

**[4] Other Training [give details]**


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**[5] Professional Experience**

Please give details of your professional experience since being called to the Bar, starting with the most recent.

Please indicate under “Particulars” the type of work done at the organization.

Dates		Chambers, Firm or other organization	Address of Chambers, Firm or other organization	Particulars
From	To			

**SECTION C – JUDICIAL EXPERIENCE**

If you hold or have held any judicial appointment, please provide the following information.

Judicial Position Held	Date of Appointment	Period of Service/Duration of Appointment	Court Presided


If you hold or have held any judicial appointment, please describe the work you have done as a holder of judicial office, and the jurisdictions exercised.

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**SECTION D – GENERAL**

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**A. Character**

1. Have you ever been convicted of, or cautioned in relation to, any criminal offence?

Yes       No

If Yes, please give details below, including dates and particulars.



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2. Have you ever been adjudged bankrupt, made a composition with your creditors, or been sued to judgment for any debt, or are any such proceedings pending?

Yes       No

If Yes, please give details below, including dates and particulars.

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3. Have you ever had proceedings brought against you, or paid a penalty or made a composition in respect of failing to pay or any other default relative to any other form of tax or rates, or are there any such proceedings pending?

Yes       No

If Yes, please give details below, including dates and particulars.

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4. Have you ever had an action brought against you for professional negligence without the matter being dismissed, or are any such proceedings pending? If any such action has been brought or is pending against your firm or a firm at which you were employed in respect of a matter under your supervision, please answer 'yes'.

Yes       No

If Yes, please give details below, including dates and particulars.

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5. Are you, or have you ever been subject to disciplinary proceedings of the Bar in respect of complaints regarding a matter involving you personally or under your supervision, without the matter having been dismissed, or are any such proceedings pending?

Yes       No

If Yes, please give details below, including dates and particulars.

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6. List, in chronological order, commencing with the most recent, the 10 cases that you consider to be the most important in your career. Give the name of each case, name of opposing Counsel, brief details of the nature of the matter and of final disposition. Please provide information by which any written judgment could be accessed.

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7. If you currently hold or have held judicial office, list the 10 most important cases over which you have presided. Indicate the name of each case, giving brief details of the nature of the matter, the names of Counsel who appeared and the final disposition of the case. Specially indicate if the matter was appealed and the result in the appellate process. Provide information by which any written judgments could be accessed.

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8. Are you aware of anything in your private or professional life which would be a source of embarrassment to yourself or the Judiciary of the Supreme Court of Belize if it became known in the event of your appointment as Justice of the Supreme Court?

Yes       No

If Yes, please give details below.

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**B. Consultation**

You may include here the names and addresses of up to three members of the judiciary or the legal profession who you consider will be able to comment on your qualities and experience.

NAME	OCCUPATION	ADDRESS	CONTACT NUMBER

**C. Further Information**

Please provide any other information which you consider may be relevant to your application. It is important that you candidly assess your own suitability for appointment to the position of Justice of the Supreme Court, against the criteria outlined in the Terms of Reference. You should provide examples of significant achievements to support your assessment.

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I, \_\_\_\_\_, do solemnly swear and affirm that the information which I have given on this Form is true to the best of my knowledge and belief and by virtue of the provisions of the Oaths Act, Chapter 130 of the Substantive Laws of Belize, Revised Edition 2020. I understand that any misrepresentation may result in my disqualification even after appointment.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_